



Sedation Checklist Template

Assessment

(ie, before entering the procedure room)

Patient Factors

- History and physical examination with associated progress notes
- Consent obtained; explanation of sedation level given
- NPO status verified
- Patient confirmed as suitable for the level of sedation
- Recovery and escort plans Verified

Facilities/Emergency

- Medications (sedation + procedure + rescue)
- Equipment (sedation + procedure + rescue)
- Oversedation backup plan reviewed

Sedation

(ie, before sedation)

- Oxygen and suction
- Monitors on and functioning
- Necessary team members in attendance

Time Out

- Patient re-identified
- Procedure confirmed
- Antibiotics required?
- Allergies confirmed
- Open communication demonstrated

Recovery

(ie, in the recovery area)

- Hand over and transition of care performed
- Pain assessment performed

Before Discharge

- Discharge criteria met?
- Written instructions provided, including follow-up instructions
- Is an escort available, if needed?

Outcomes

(ie, after the procedure)

- Unintended events
- Clinician experience
- Patient experience